

Follett Destiny®

What's New in Destiny
Version 13.5, Including Automatic Updates



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Destiny 13.5 Features

Welcome to Destiny® v13.5. This new version incorporates many of your suggestions, and we're confident you'll find the enhanced features and functions meet your needs. This document introduces you to the Destiny v13.5 features available in Destiny® Library Manager™, Destiny® Resource Manager™, and Destiny® Textbook Manager™. We know you'll want to start using these enhancements right away.

Important: To update to the latest version of Destiny, you must be on Destiny v12.0 or later. If you have a version of Destiny earlier than v12.0, you must first update to Destiny v12.0 before you can update to v13.5 directly.

This document has been updated to include auto-updates to Destiny v13.5, including updates to BryteWave™ K-12 and Universal Search. Features added as part of the May 2016 Universal Search and BryteWave K-12 update are identified by .

All Destiny Products

Overdue Notices: This enhanced report will help you better manage when overdue notices are generated. A new option lets you select if overdue notices and reports run on your defined Closed days.

Block Override Code (SSO only): When Destiny Single Sign On functionality is set to "SSO Only" mode, you can override block messages with a numeric code instead of a local username and password.

Destiny Library Manager



Simplified Follett eBook Reading Experience: Follett's eReader, BryteWave K-12, was redesigned with a new look and feel. Now it's easier for students to navigate Follett eBooks, use note-taking features, and more.



Easier Access to Universal Search with Widgets: Add a Universal Search widget to your school or library website, learning management system, or other webpage to give students a quick and easy way to access Universal Search.



Direct Access to Universal Search with Permalinks and QR codes: Share links and QR codes that take your students directly to a title in Universal Search.



WebPath Express™ Filters in Universal Search: Narrow your WebPath Express search results with filters.

Purge Patron Checkout History: To improve privacy, you can now manage how long your patron library checkout history is retained.

Email Hold Notices: This report now lets you choose which email address(es) hold notices are sent to.

Destiny Resource Manager

Duplicate barcodes: Duplicate barcodes can be transitioned into Resource Manager and are allowed across the district.

Transition data from Textbook Manager to Resource Manager*: Destiny Textbook Manager users can now transition their textbook data into Destiny Resource Manager. Manage all of your district's valuable resources—including 1:1 computing initiatives, musical instruments, textbooks (print and digital), calculators, gym equipment, school buses, and much more—in one system.

*See eligibility requirements on page 25.

Resource Class Groups: With the new Resource Class Groups feature, you can easily assign multiple resources to a class when any one of the resources would fulfill the student's class needs.

Textbook Adoptions report: This report lets you easily look at where textbooks are in the adoption cycle, helping you plan future textbook needs.

Textbook Condition/Status report: This report gives you information on the numbers and replacement prices of your textbook copies, grouped by condition.

Class List report: This report lets you see whether a teacher and students have the resources for a class, as well as who has resources that have not been returned yet.

Outstanding Textbook Obligations report: This report makes it easy to identify copies of textbooks that patrons have checked out and still need to return or pay for.

Textbook collection analysis: You can upload your district's textbook data for analysis by Follett School Solutions. The analysis provides simplified ordering, ensures the textbooks you are using are available from the Follett inventory, and potentially lets you exchange surplus textbooks, teacher's editions, and unused workbooks for cash or credit (books must meet conditioning criteria guidelines).

'Open Orders by Displayable Name/Title' report: Use this report to determine the total demand for each resource in your district.

Textbook Statistics report: This report lets you look at the current statistics of your textbooks, circulations, fines, and patron.

Order enhancements: Enhancements to ordering make the process easier and more efficient for resource catalogers.

Resource Manager and Textbook Manager

Consistent with the software licensing agreement, Destiny Resource Manager and Destiny Textbook Manager will only circulate items to people and places with the appropriate licenses. Patrons associated with multiple sites can only check out resources if their primary site has the appropriate license. Districts that need to circulate items beyond their currently-licensed locations should contact their representative for details.

All Products

All Products

Overdue Notices

Feature Description

You can now better manage when overdue notices are generated. There is a new option that lets you determine if overdue notices and reports run on your defined Closed days.

Feature Information

To designate the days your overdue notices are generated:

Note: When the new **Do not run on closed days (Closed: <days closed>)** checkbox is selected, all notices and reports will not run on the designated closed days. An entry will still appear in the Job Manager confirming that nothing happened because the calendar was closed.

1. To establish closed days and hours, select **Back Office > Calendar / Hours**. By default, all Saturdays and Sundays are marked closed.
2. To close other dates, click the applicable date link.
3. Select **Reports > [product] Reports > Current Checkouts/Fines**.
4. Use the following table to choose what you want to do:

If you want to...	Then...
Edit an existing scheduled report	<ol style="list-style-type: none"> a. Find the report in the Saved Report / Notices list. b. Next to Scheduled, click the Daily [time] or Every [Day/Time] link. The Save Setup As page appears.
Create a new scheduled report	<ol style="list-style-type: none"> a. In the Set up a new report or notice section, make applicable Format selections, and then click Continue. b. Make applicable Limit changes, and then click Continue. c. Make applicable Details changes, and then click Save Setup. The Save This Setup page appears. d. For overdue notices and reports to run only on open days, use the Schedule Report drop-down to select the frequency.

5. Select the new **Do not run on closed days (Closed: <days closed>)** checkbox (Image is from the Save This Setup page in Library Manager).

Overdue / Assigned Materials & Unpaid Fines/Notices

Save As

Enter a unique and descriptive name for your report or notice setup;
e.g., "1st Notice (5 to 10 days overdue)." 

Schedule Report

Do not run on closed days (Closed: Sunday, Saturday)

Note: Please enter times below in am/pm format. Example: 8:00 AM.

Time

6. Do one of the following:

- If you edited an existing report, click **Save**.
- If you created a new report, click **Save Setup** or **Save & Run**.

All Products

Block Override Code (SSO only)

Feature Description

When Destiny Single Sign-On functionality is set to "SSO Only" mode, you can now override block messages with a numeric code instead of a local username and password. For Destiny installations not using "SSO Only" mode, all of these features are hidden; local username and password credentials are used instead.

Feature Information

Block messages appear when a patron reaches one or more of their set patron type limits when checking out copies. A block override code allows for continuing with the checkout. The code is set at the district, but sites can choose to use their own code.

Note: The block limit includes: max checkouts, fines, copy checked out to another patron, overdues, and ready holds.

To set the new block override code at the district:

1. Log in as the Destiny Administrator.
2. Select **Setup > District Options**.
3. Find **Block Override Code**, and then click **Edit**.
4. The **Block Override Code** field appears with the default override code. Type a new numeric override code (4-8 digits), and then click **Save**.

Site-level patrons with the "Override [library/resource/textbook] blocks" permission can customize the code for their site.

If you have the required permission to override library blocks and want to change the code at your site, complete the following steps:

1. Select **Back Office > Site Configuration > Circulation**.
2. Find **Block Override Code**. In the **Site Circulation Block Override Code** field, type a new numeric override code (4-8 digits), and then click **Save**.

Note: Changes made to the block override code at the district do not affect site-defined codes.

Permissions

Library Manager: Library Materials > Library Circulation Access > Override library blocks

Resource Manager: Resources > Resource Circulation Access > Override resource blocks

Textbook Manager: Textbooks > Override textbook blocks

Destiny Library Manager

Library Manager

NEW Simplified Follett eBook Reading Experience

Feature Description

Follett's eReader, BryteWave K-12, was redesigned with a new look and feel to simplify the Follett eBook reading experience.

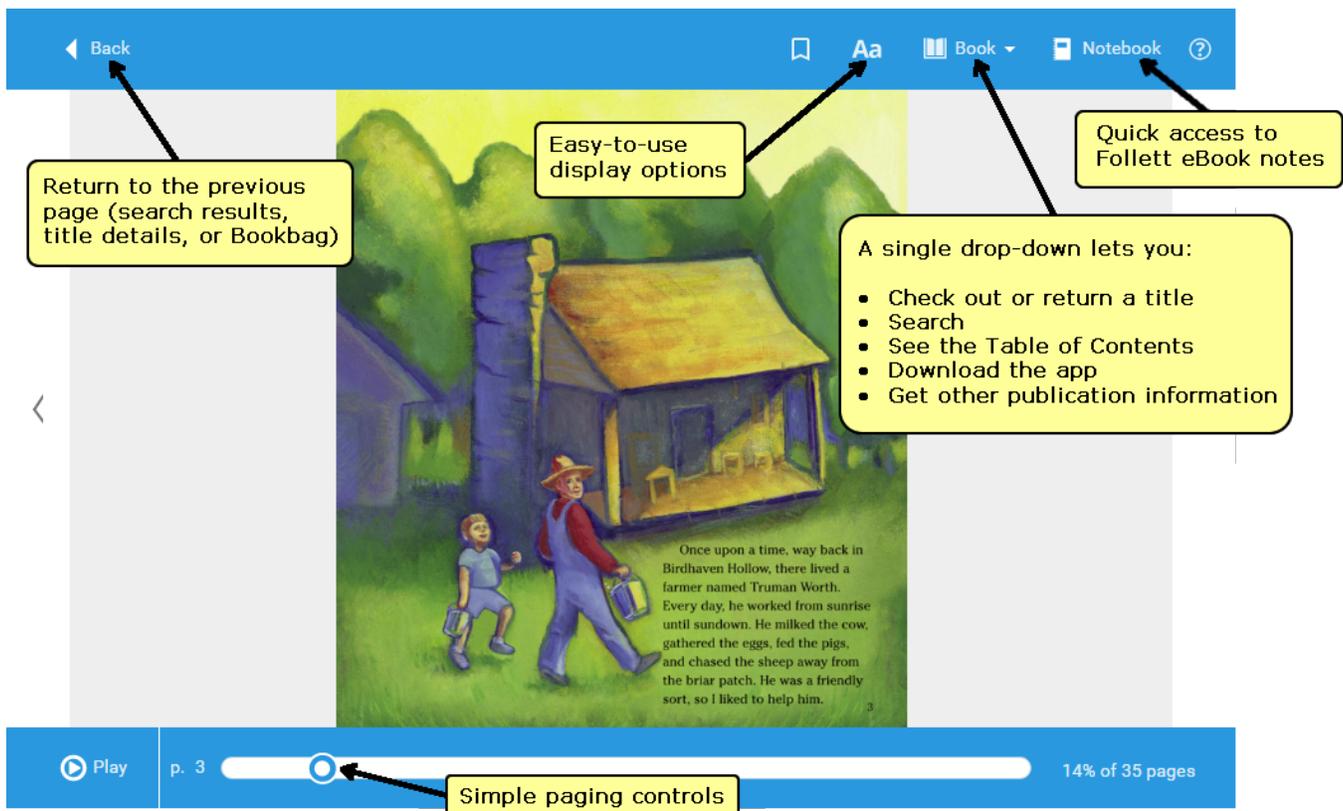
Feature Information

Exciting changes were made to both the browser and app versions of BryteWave K-12, making it easier for students to use Follett eBooks. The browser version was updated automatically. Watch for the BryteWave K-12 Edition app update, as the timing varies based on installation option (Apple Store, Play Store, Kindle, Nook, Mac OS X, or Windows).

Note: Although the previous version of the BryteWave K-12 app will continue to work, Follett strongly recommends working with your technical staff to update all devices to the new app for the 2016-17 school year.

Simplified menu and toolbars (browser and app)

Simplified menu and toolbars make it easier to find frequently-used functions (browser and app).



Easier to download a Follett eBook for offline reading (app)

Previously, downloading a Follett eBook for offline reading was a two-step process. Now, students can download right from an open eBook.



Text-to-speech support for tablets (app)

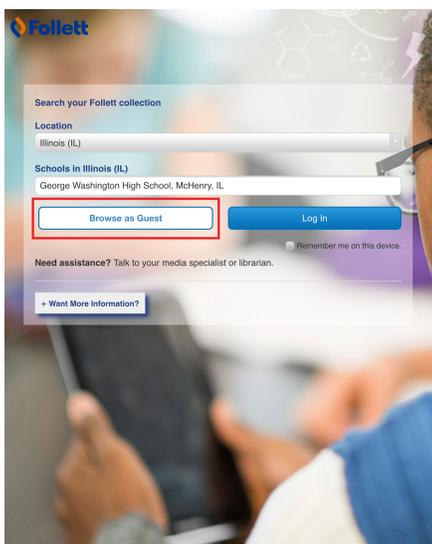
Tablet users can now use the text-to-speech feature from the apps for iOS, Android, Windows, and Mac.

Note: The availability of text-to-speech varies by title, depending on publisher permissions.

Browse a collection without logging in (app)

App users can now browse your print and digital collection without logging in, similar to the functionality of the Destiny Quest mobile app.

Note: Logging in is required to access eBooks.



For detailed information on the BryteWave™ K-12 eReader (browser and app versions), refer to the quick reference guides available in [Follett's eBook Resource Center](#).

Importance

Follett's eBook reading solutions were redesigned to provide a simpler, more intuitive reading experience for students.

Library Manager

Easier Access to Universal Search with Widgets

Feature Description

New Universal Search widgets provide easy access to Universal Search from your school or district webpages, learning management system, or other applications. Create a widget that takes you to the Universal Search Home page or lets you search Universal Search right from your website.

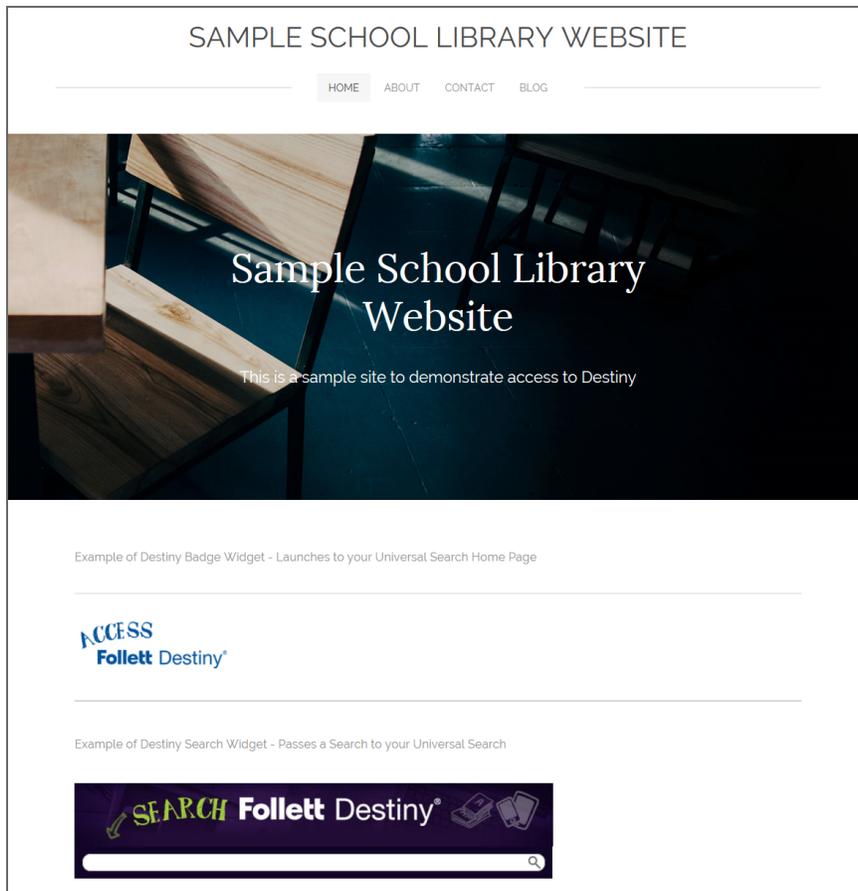
Feature Information

Understanding the types of Universal Search widgets

Widgets are interactive mini-applications that bring functionality to your website. Two types of widgets are available in Universal Search:

Widget type	Function
<p>Badge widget</p> 	<p>Opens the Universal Search Home page.</p>
<p>Search widget</p> 	<p>Lets you search Universal Search from the webpage it is embedded on.</p>

With widgets, students have direct access to Universal Search right from your school or library website.



Creating a Universal Search widget

1. Go to Universal Search.
2. Select **[username] > Widgets....**



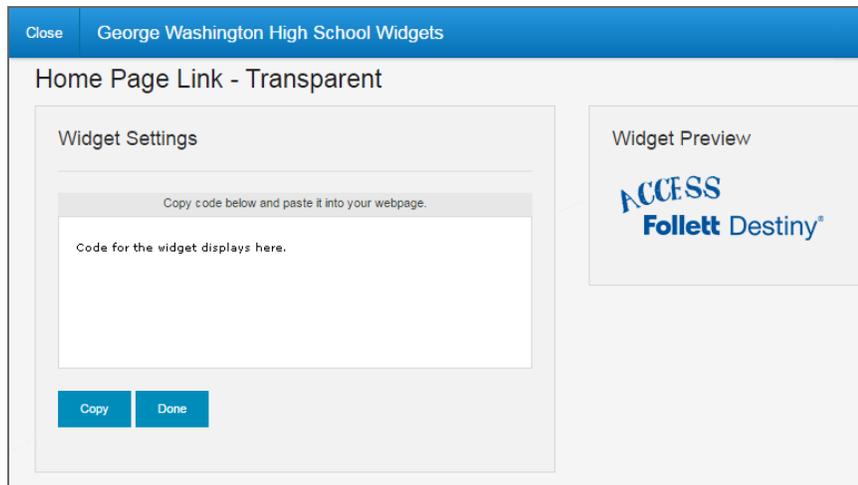
3. To narrow your search by widget type or theme, use the filters.
4. Next to the widget you want to use, click **Customize and Get Code**.



5. If you are creating a Search widget, use the drop-down to select the type of resources you want the user to search: **All**, **Books**, **Digital**, or **Databases**.

Note: The widget's search box shows if you are conducting a Books, Digital, or Databases search.

6. To copy the HTML code, click **Copy**.



7. Do one of the following:
 - To return to the Browse Widgets page, click **Done**.
 - To return to the Universal Search Home page, click **Close**.
8. Paste the code in the appropriate place in your webpage editor.

Note: If you do not have access to edit the webpage, give the widget code you generated to the appropriate person at your school.

Permission

Library Materials > Administrative Access > Allow Follett Shelf administration

Importance

Universal Search widgets make it easy for students to access Universal Search right from the websites they visit frequently.

Library Manager

Direct Access to Universal Search Resources with Permalinks and QR Codes

Feature Description

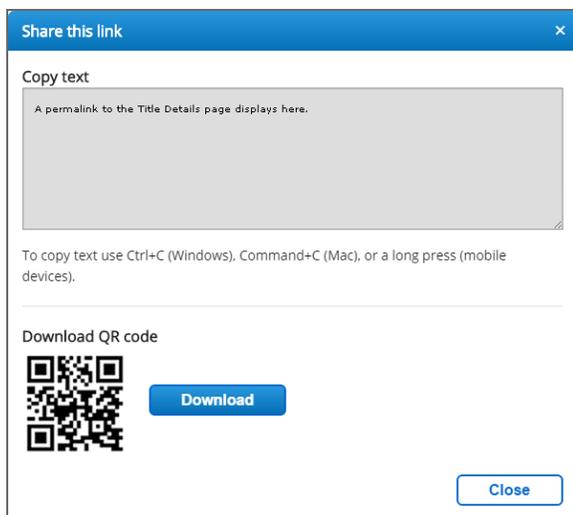
You can share permalinks and QR codes to the Title Details page of print and digital resources in Universal Search.

Feature Information

A Universal Search permalink is a permanent URL that brings you to a title's details page.

A Universal Search QR (quick response) code is a type of barcode that is commonly scanned using a smartphone app and brings you to a title's details page.

1. From the search results, click the cover or title link to access its title details.
2. Click **Share**. The "Share this link" pop-up appears.



3. Use the following table to choose what you want to do:

If you want to...	Then...
Share a permalink to the Title Details page	<ol style="list-style-type: none"> a. To copy the permalink text, use Ctrl+C (Windows), Command+C (Mac), or a long press (mobile devices). b. Paste the permalink to the document or webpage.
Download a QR code	<ol style="list-style-type: none"> a. To save a file with the QR code image, click Download. b. Insert the file into a document.

4. Click **Close**.

Note: Permalinks and QR codes are not available for One Search, WebPath Express, and Digital Resource Link resources.

Importance

With permalinks, you can provide direct access to a resource from a webpage, learning management system, email, document, and more. Add QR codes to print materials like posters and worksheets to give students quick access to a particular resource.

Library Manager

WebPath Express filters in Universal Search

Feature Description

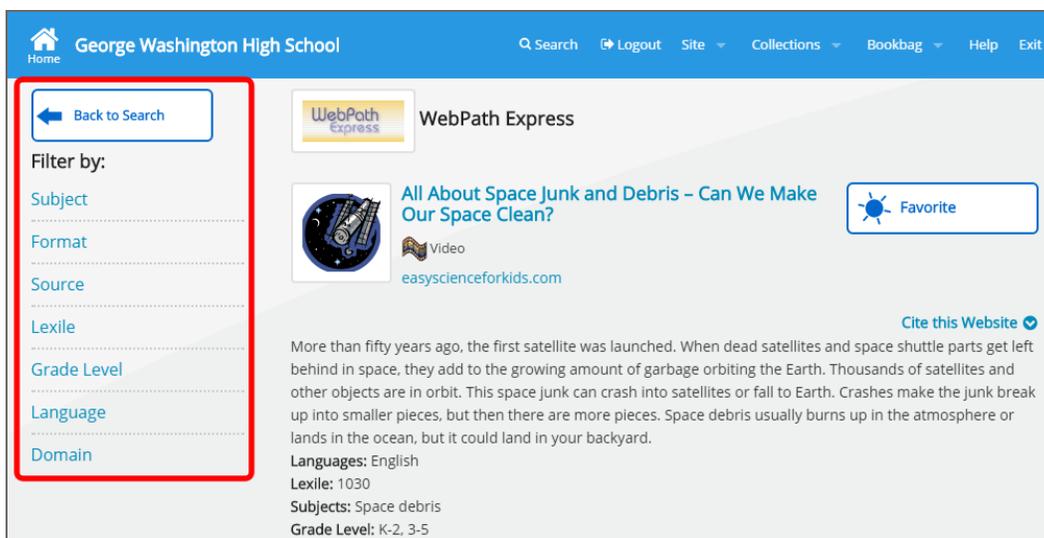
You can now filter your WebPath Express search results in Universal Search.

Note: WebPath Express requires a subscription.

Feature Information

Use the powerful WebPath Express search filters to narrow your search by the following:

- Subject
- Format
- Source
- Lexile
- Grade Level
- Language
- Domain



George Washington High School

Search Logout Site Collections Bookbag Help Exit

WebPath Express

Back to Search

Filter by:

- Subject
- Format
- Source
- Lexile
- Grade Level
- Language
- Domain

All About Space Junk and Debris – Can We Make Our Space Clean?

Video easyscienceforkids.com

Favorite

Cite this Website

More than fifty years ago, the first satellite was launched. When dead satellites and space shuttle parts get left behind in space, they add to the growing amount of garbage orbiting the Earth. Thousands of satellites and other objects are in orbit. This space junk can crash into satellites or fall to Earth. Crashes make the junk break up into smaller pieces, but then there are more pieces. Space debris usually burns up in the atmosphere or lands in the ocean, but it could land in your backyard.

Languages: English
Lexile: 1030
Subjects: Space debris
Grade Level: K-2, 3-5

Importance

Students can use WebPath Express's search filters to refine their search to the most relevant websites.

Library Manager

Purge Patron Checkout History

Feature Description

You now can manage how long your patron library checkout history is retained.

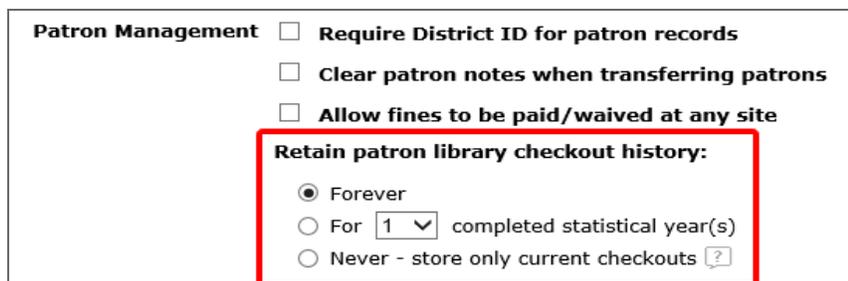
Feature Information

Important: The ability to determine patron library checkout history is a district setting that applies to all sites.

To set it up so that patron library checkout history can be retained:

1. Log in as a Destiny Administrator.
2. Select **Setup > Sites**. Find the district, and then click .

Patron Management has a new "Retain patron library checkout history" section.



Patron Management

- Require District ID for patron records
- Clear patron notes when transferring patrons
- Allow fines to be paid/waived at any site

Retain patron library checkout history:

- Forever
- For completed statistical year(s)
- Never - store only current checkouts 

3. To select how you want to retain patron library checkout history, select from the following:
 - To retain all history, select **Forever** (default)
 - To retain the history of a few years, select **For completed statistical year(s)**; then use the drop-down to select the number of years.
 - To remove all history, select **Never**. Note that removing all history cannot be undone.
4. Click **Save**.
5. When you choose **For completed statistical year(s)** or **Never**, a confirmation message appears. To confirm, click **OK**.

In the future, when you return to the Edit District page, a status below the setting indicates the status of the purge and the date Destiny last purged patron checkout history.

Library Manager

Email Hold Notices

Feature Description

You can now choose which email address(es) hold notices are sent to.

Feature Information

To set up email addresses that hold notices are sent to, complete the following steps:

1. Select **Reports > Library Reports > Hold Notices**.
2. In the **Distributed** section, select **Via email**. Additional options appear.

Select & sort by Patron Name from [] to []

Print Homeroom
 Display title for library materials

Message Dear [] Patron's Name:
 One or more of the copies you wanted is available in the library. Please bring this notice to the library as soon as possible.

Distributed Internally
 Via email

Provide sender information
 Display name Test Name
 Email jdoe@follett.com x [] Test Email [?]

Send To Email 1
 Email 2
 Homerroom

[] Run Notices

3. At **Send To**, select any or all of the following: **Email 1**, **Email 2**, or **Homerroom**.
4. When you are done making your selections, click **Run Notices**. Report Manager opens.

Note: The Homerroom checkbox is replaced with "No homerooms available" when one of the following conditions are met: there are no homerooms, no supervisor is assigned to the homerooms, or no patrons are associated with the homerooms.

Importance

The new Distributed section ensures that hold notices are only sent to the intended recipients.

Library Manager

Classroom Connections

Feature Description

Teachers and students can now have lesson-based interactions right within Follett eBooks.

Feature Information

Follett eBooks customers can now access the following features:

- Reading Paths
- Lesson Messages
- Reports

For details, visit the following Follett Classroom Connections training resources:

- Go to the eBook Resource Center to access videos, user guides, and quick reference guides:
<https://support.folletlearning.com/resource-center/ebooks-destiny/>
- To sign up for the free Follett Classroom Connections 101 webinar:
<https://www.regonline.com/calendarNET/EventCalendar.aspx?EventID=1640301>

Destiny Resource Manager

Resource Manager

Duplicate Barcodes

Feature Description

Resource Manager now supports duplicate barcodes. This means that if you currently have duplicate barcodes in Textbook Manager, you can transition them into Resource Manager.

Feature Information

Resource Manager now supports duplicate barcodes across the district (but not within a single site). Textbook Manager users who are converting to Resource Manager can transition their data without having to re-barcode all of their textbooks.

District setup

By default, duplicate barcodes are not allowed across the district.

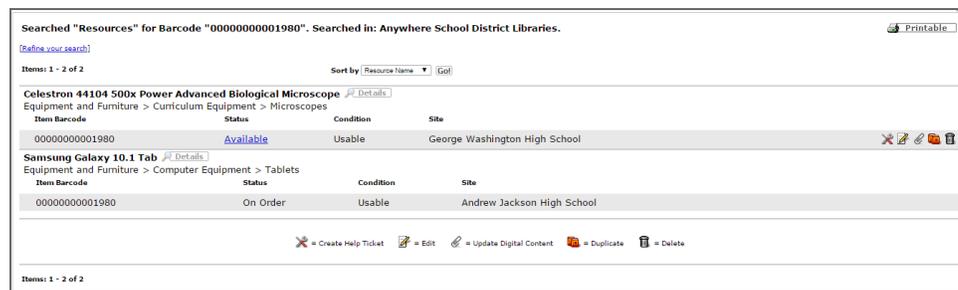
To allow duplicate barcodes:

1. Log in as a Destiny administrator.
2. Select **Setup > Sites**.
3. Click **Edit** for your district.
4. Scroll down to the Resource Management section, and then deselect the **Prevent duplicate barcodes across the district** checkbox.

If duplicate barcodes are allowed, users can select the appropriate resource when searching, adding resources, transferring and receiving, ordering, and updating.

Searching and circulating resources

When searching by barcode number, if search results reveal resources with duplicate barcodes (whether from the district or across the district from a site), you need to select the correct resource.



If a site user searches for or scans a resource by barcode, and duplicate barcodes are found at other sites, a message states that the barcode is assigned to another site. You can cancel the transfer, or choose the appropriate resource to transfer.

Please note...
Barcode: 0000000001980 does not exist at your site, but is currently assigned to other sites.

Select the item you want to transfer to Thomas Jefferson Middle School.

- Don't Transfer --
- Don't Transfer --
- "Samsung Galaxy 10..." - Andrew Jackson Hi...
- "Celestron 44104 5..." - George Washington...

Adding or editing a resource

If duplicate barcodes are allowed across the district, the next-highest barcode is the site-based barcode when using **Starting Barcode** at the site.

Likewise, if adding barcodes at the district warehouse, the next highest barcode is the district-wide barcode when using **Starting Barcode**. However, if adding barcodes using **Assign next barcode** at the district warehouse, the next highest barcode is the site-based barcode. The correct symbology will be used for the site if there are different symbologies in the district.

Add Items with Barcodes

* **Number of Items** 1

Starting Barcode

- [Generic Code 39, 14 characters total]
- Assign next barcode [Next: 50000000000039]

Transferring and receiving resources

Sites can also transfer resources on scan when checking out to patron, department, or location; checking in; or working on an inventory. Transfer on scan checks for multiple items with the same barcode and lists all the items. A confirmation message lets users cancel the transfer or select the resource to transfer from a drop-down.

If a barcoded resource is transferred to a site that has another resource with the barcode, the resource is transferred, but the barcode is removed. The receiving site needs to receive the resource and choose **Starting Barcode** or **Assign next barcode**.

Updating resources at the district

District users performing an individual delete or update receive a message to confirm the resource when multiple items with duplicate barcodes are found.

List All Sites | Dashboard | Catalog | Reports | Back Office

Update Resources

Resource Search | Add Resource | Resource Lists | Import Resources | Export Resources | Transfer Resources | Resource Orders

Update Resources

Delete Resource 0000000001980 [Go]

Individual Delete | Batch Delete | Global Delete | Individual Update | Ba

Found more than one item in the district with requested barcode.
 Please select an item to delete:

- Celestron 44104 500x Power Advanced Biological Microscope (Washington)
- Samsung Galaxy 10.1 Tab (Jackson)

OK Cancel

When district users run batch updates, resources with duplicate barcodes are not updated. The Job Summary lists the barcodes skipped and displays "Item found at multiple sites".

Update Resources > Step 2 > Job Manager > Job Summary

Job Update Resources
District Anywhere School District Libraries
Started 3/28/2016 9:21 AM
Import ScannedList.txt
File
Options • Change Condition to Good

Summary Item records read: 1
• Item records updated: 0
• Item records skipped: 1

Skipped Item (Barcode: 0000000001980) found at multiple sites. ←
Fail The barcodes processed could not be found or were not available. Please select another file to upload.

Process failed 3/28/2016 9:21 AM

Importance

As an existing Textbook Manager customer converting to Resource Manager, you can search, add, transfer and receive, order, and update duplicate barcodes at different sites. This means you can transfer your data to Resource Manager without having to re-barcode the entire district.

Textbook Manager and Resource Manager

UPDATED Transition Data from Textbook Manager to Resource Manager

Feature Description

You can now transition your Destiny Textbook Manager data into Destiny Resource Manager. This lets you manage all of your school's learning and facility resources in one place. In addition, Destiny Resource Manager gives you more functionality:

- More flexible loan periods
- Unlimited title- and item-level fields
- Ability to automatically distribute eTextbooks and their redemption codes to students via a class schedule
- Ability to globally update your data by any field
- More powerful searching functionality
- More reports
- Full history of your textbooks

Requirements

To transfer Destiny Textbook Manager data from Destiny Textbook Manager to Destiny Resource Manager, the following conditions must be met:

- Destiny v13.5 or higher
- A Destiny Resource Manager license for every Destiny Textbook Manager location
- No open resource or textbook inventories in process
- No Follett classic barcodes beginning with a "T"

Feature Information

The transition process transfers your textbook data from Destiny Textbook Manager into Destiny Resource Manager. It transitions all data records, their current status, as well as any administrative settings. This is a one-time, one-way process that cannot be reversed.

Review the following Destiny Textbook Manager features that are **NOT** in Destiny Resource Manager:

- Checkout to Class
- Checkout to Teacher (coming soon)
- Renew by item or date (coming soon)
- Weeding report
- Saved reports (coming soon)
- Custom reports
- Multiple currency formats
- Upload textbook associations
- Follett Classic barcodes starting with "X" (These will be transitioned, but you will not be able to select Follett Classic as your preferred barcode symbology.)
- Follett Classic barcodes starting with "T" (These will not be transitioned.)

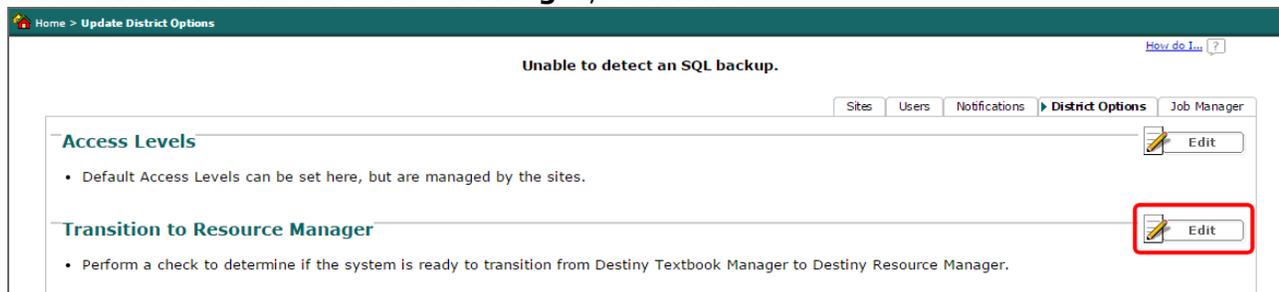
Step 1: Run the transition utility in preview mode

The first step is to run the transition utility in preview mode to verify whether you can transition your textbook data (from Destiny Textbook Manager) into Destiny Resource Manager. The utility checks for open textbook or resource inventories, appropriate Destiny Resource Manager licenses, and Follett Classic "T" prefix barcodes. No data is changed during the preview process.

Important: Follett recommends backing up your data prior to running the transition utility.

To run the transition utility in preview mode:

1. Log in as a Destiny administrator.
2. Select **Setup > District options**.
3. Next to **Transition to Resource Manager**, click **Edit**.



4. Review the information on the "Transition to Resource Manager" page for information on the preview and feature restrictions.
5. Next to **Run transition in preview mode**, click **Go!**
6. Read the confirmation message, and then click **Yes**. The Job Manager page appears.
7. To update the job, click **Refresh List**. Once the Job Status is Complete, click **View**. The Job Summary displays preview statistics.

Step 2: Contact Follett to complete the transition

Once you run the transition utility preview, you are ready to complete the transition. Contact Follett School Solutions at 855.858.1963 to enable the transition utility option and get help completing the process.

Importance

Destiny Resource Manager helps you manage learning resources to make sure they are in the right place at the right time. In addition, Resource Manager gives you access to the data you need to ensure accountability and make accurate, fact-based budgeting and purchasing decisions. By transitioning your data from Destiny Textbook Manager to Destiny Resource Manager, you can now do all of this from one system.

Resource Manager

Resource Class Groups

Feature Description

Students can choose a resource from a group of resources you create for a class. Resource Class Groups can hold any type of resource and be assigned to any number of classes.

Assigning a group of resources to a class gives students a choice. For example, they might be able to pick Textbook A, Textbook B, or Textbook C; or choose between Laptop A and Laptop B.

Feature Information

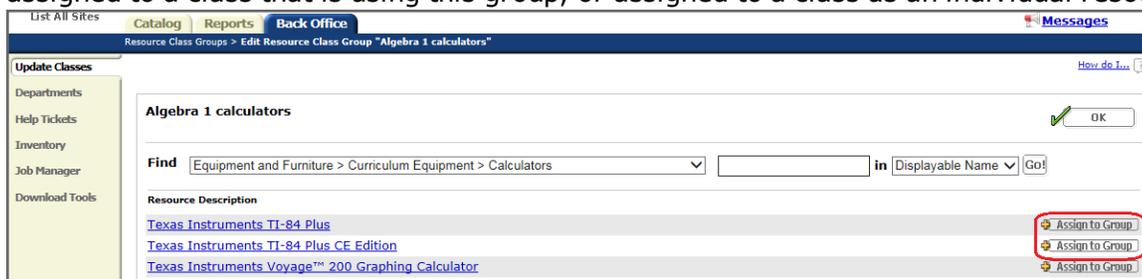
To create a Resource Class Group:

1. Log in as a district user.
2. Select **Back Office > Update Classes > Resource Class Groups**.
3. Enter a unique name (across Resource Manager) for the group.
4. Click **+Add Group**.

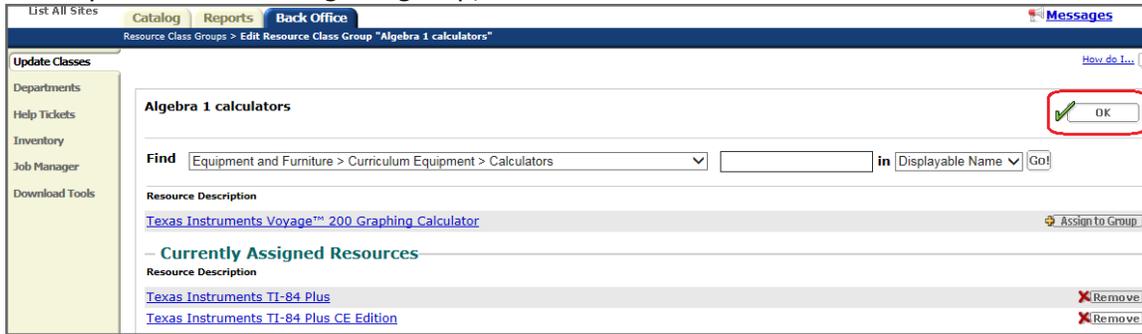


5. Select the resource type from the **Find** list.
6. Enter the search criterion, and then select the field for that criterion.
7. Click **Go!**.
8. When the search results appear, click **Assign to Group** next to the resources you want. These items move to the Currently Assigned Resources section.

Note: The search results do not include any resource that is already in this group, in another group assigned to a class that is using this group, or assigned to a class as an individual resource.



9. When you are done filling the group, click **OK**.

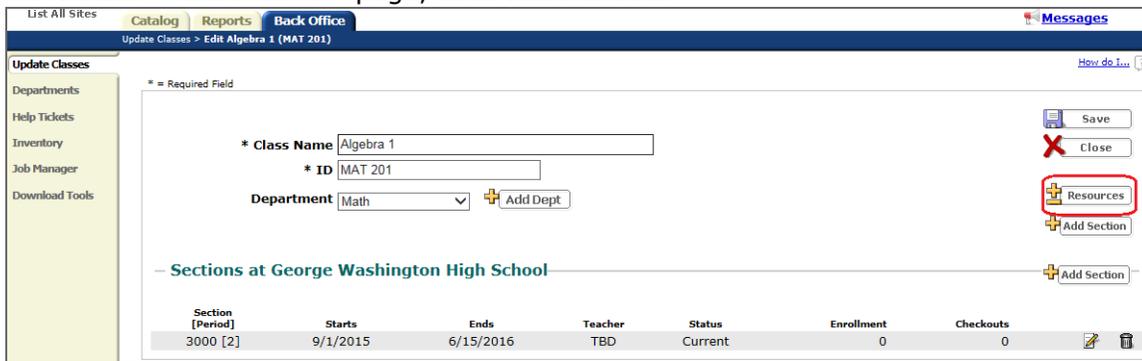


Back in Resource Class Groups, you can see a group's components by clicking .



To assign a Resource Class Group to a class:

1. On the **Class Setup** tab, find the class in the list, and then click .
2. On the Edit <class name> page, click **Resources**.



3. On the Update Resources page, select **as part of a group**. A list of all the groups that can be assigned to the current class opens. The list excludes groups that are already assigned to the class and groups that contain resources already assigned to the class.
4. To view a group's components, click  next to the group name.

5. Click **Assign to Class** next to the groups you want to add.

Update Classes > Edit Algebra 1 (MAT 201) > Update Resources

Algebra 1 OK

Assign resources to class individually (each resource is required)
 as part of a group (only one resource in the group is required)

Group Name	# Resources	
Algebra 1 calculators	2	Assign to Class

* Groups containing resources already in this class are not displayed.

Currently Assigned Resources

Textbook Title	ISBN Edition	State / Textbook ID	Publisher	
Algebra 1	978-0-03-070039-2	Holt, Rinehart & Winston		Remove
ALGEBRA 1 (SPANISH)	0-02-825339-6 TX	Glencoe		Remove

* = Default resource

6. Click **OK**.

Update Classes > Edit Algebra 1 (MAT 201) > Update Resources

Algebra 1 OK

Assign resources to class individually (each resource is required)
 as part of a group (only one resource in the group is required)

No resource class groups available for this class.

Currently Assigned Resources

Textbook Title	ISBN Edition	State / Textbook ID	Publisher	
Algebra 1	978-0-03-070039-2	Holt, Rinehart & Winston		Remove
ALGEBRA 1 (SPANISH)	0-02-825339-6 TX	Glencoe		Remove

* = Default resource

Currently Assigned Groups

Group Name	# Resources	
Algebra 1 calculators	2	Remove

Note the following:

- District resource managers can assign any combination of groups and individual titles to a class.
 - Example:** By assigning two groups and one individual title to a class, a school would know that each student needs "1 of these 3 textbooks, any of these 4 laptops, and this lab manual".
- Only the district resource manager can create groups, and for classes only, not sections.
- A patron's View Classes page shows which resources belong to groups.
- The Resource Checkout Summary shows the groups and correctly reports the checkouts.
- When generated for "Resources not needed for current schedule", the Outstanding Resource Obligations report includes checked-out resources that are part of a group.

Permissions

A district login with the "Manage Resources for the District" permission.

Importance

With Destiny Resource Manager, you can easily assign multiple resources to a class and let students choose the ones that best meet their needs.



Resource Manager

Textbook Adoptions Report

Feature Description

The Textbook Adoptions report lets you see where textbooks are in the adoption schedule, so you can ensure they are not out of adoption.

Feature Information

With the Textbook Adoptions report, you can choose to list textbooks that were adopted by your state or district during a certain year or range of years, as well as those that are in current adoption or out-of-adoption. Include just titles or titles and items.

To run the report:

1. Select **Reports > Resource Reports > Textbook Adoptions**.
2. Complete the fields as needed.
Note: If you are running a report on a specific title, make sure to enter the name of the primary textbook, not the supplement.
3. To run the report, click **Run Report**. Job Manager appears.
4. Click **Refresh** to update the job status.
5. When the status is Complete, click **View**.

Importance

The Textbook Adoptions report lets you easily access data on where textbooks are in the adoption schedule, helping you plan future textbook needs.

Resource Manager

Textbook Condition/Status Report

Feature Description

The Textbook Condition/Status report provides information on the numbers and replacement prices of your textbook copies, grouped by condition. You can find out your textbooks' current actual value, as well as the cost of replacing them.

Feature Information

To run the report:

1. Select **Reports > Resource Reports > Textbook Condition/Status**.
2. Use the following table to select a report type:

If you want to...	Then...
Create a report categorized by the condition from the item records Note: Conditions include New, Good, Fair, Poor, Usable, Unusable, and Damaged.	Select Condition .
Create a report categorized by the circulation status Note: Statuses include Approved for Disposal, Available, Checked Out, In Use, Loaned Out, No Longer in Use, On Order, Out for Repairs, Ready for Disposal, Retired, Return to Vendor, Lost, Stolen.	Select Status .

3. Use the **Calculate value using** drop-down to select one of the following:
 - **Conditioning adjustments:** Lists the textbooks' current depreciated value. To calculate the value, the report takes the automatic conditioning information you entered in Resource Policies and the number of circulations each textbook has had.
 - **Replacement price:** Lists the amount that it would take to replace the textbooks. The report retrieves this value from the title record.
 - **Both:** Lists the Conditioning Total and Replacement Price.
4. Use the **Include** drop-downs to select what information you want to include.
5. To include only quantities and prices for copies in certain conditions or with certain statuses, deselect all **Limit status to** checkboxes.
6. To include a list of individual titles in each group, select the **Show Title Details** checkbox.
7. To run the report, click **Run Report**. Report Manager appears.

8. To open the report, click **View**.

Textbook Conditions								
Summary for Madison Middle School - Show Title Details								
School	Total Items	New	Good	Fair	Poor	Usable	Unusable	Damaged
Madison Middle School	8,713	1,824	2,710	2,526	1,195	1	357	0
Replacement Price Total	\$338,223.11	\$73,852.79	\$103,236.89	\$102,047.30	\$45,808.06	\$89.95	\$13,188.12	\$0.00
Title: Algebra 1 ISBN: 978-0-03-070039-2	284	109	66	72	29	0	8	0
Replacement Price Total	\$18,602.00	\$7,139.50	\$4,323.00	\$4,716.00	\$1,899.50	\$0.00	\$524.00	\$0.00
Title: Algebra 1/2, An Incremental Development ISBN: 1-56577-549-4	23	2	13	4	1	1	2	0
Replacement Price Total	\$2,068.85	\$179.90	\$1,169.35	\$359.80	\$89.95	\$89.95	\$179.90	\$0.00
Title: Algebra & Analysis for Engineers & Scientists ISBN: 978-0-8176-4789-3	10	10	0	0	0	0	0	0
Replacement Price Total	\$549.50	\$549.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Importance

The Textbook Condition/Status report gives you a quick way to analyze the condition and status of the textbooks in your collection.

Resource Manager

Class List Report

Feature Description

There are two types of class lists you can run—for teachers and the classes they are currently teaching, or for students and the classes they are currently enrolled in. The Class List report lets you see whether the teacher and students have resources for a class, as well as which students do not have resources. At the end of the class, you can see which students have not yet returned their resources.

Feature Information

To generate a class list:

1. Select **Reports > Resource Reports > Class List**.
2. Use the following table to complete the report options:

If you want to...	Then...
Run a class list for teachers	<ol style="list-style-type: none"> a. From the For drop-down, select Teachers. b. To run the report for a range of teachers, type the range in the From and to fields. Note: To create lists for all teachers, leave both fields blank. To create a list for one teacher, type the same name in both fields. c. Complete the other fields as needed.
Run a class list for students	<ol style="list-style-type: none"> a. From the For drop-down, select Students. b. In the "Sections starting" fields, type a range of dates for the sections. Destiny includes only sections that have starting dates within the range you define. Note: When limiting by the section starting date, Destiny uses the Checkouts Start <>days before class starts date defined in the loan period for each section. If this date has not been defined for the loan period, Destiny uses the Class Starts date. c. Complete the other fields as needed.

3. Click **Run Report**. Job Manager appears.
4. Click **Refresh List** to update the status.
5. When the status is Completed, click the **View** link to open the report.

Importance

You can now create a list of classes for each teacher or student that includes all checked-out or overdue resources.

Resource Manager

Outstanding Textbook Obligations Report

Feature Description

The Outstanding Textbook Obligations report helps you find copies of textbooks that patrons have checked out and need to return or pay for. You can also generate a list of lost textbooks that students are still responsible for.

Feature Information

To run this report:

1. Select **Reports > Resource Reports > Outstanding Textbook Obligations**.
2. Use the **Show** checkboxes to select what information you want to appear.
Note: Selecting "Books not needed for current schedule" includes textbooks checked out to patrons for their current classes (for example, a student who enrolled in a class and checked out a textbook, and then dropped the class).
3. Complete the other fields as needed.
4. Click **Run Report**. Job Manager appears.
5. Click **Refresh List** to update the status of the report.
6. When the status changes to Complete, click **View**.

Importance

This report lets you quickly identify patrons who have not returned textbooks or owe a fine on a lost textbook.

Resource Manager

Textbook Collection Analysis

Feature Description

District resource managers can now use Destiny Resource Manager to send textbook title and copy information to Follett School Solutions for analysis. The analysis helps you plan textbook purchases, as well as do the following:

- Use custom catalogs via the [Follett website](#) to simplify online ordering.
- Ensure the books you are using are available from the Follett inventory.
- Potentially purchase your surplus textbooks, teacher's editions, and unused workbooks in exchange for cash or credit (books must meet conditioning criteria guidelines).

Feature Information

The information uploaded for analysis is limited to contact information, the titles of textbooks in your collection, as well as the number and relative condition of each copy.

To upload your textbook collection for analysis:

1. Log in as a district resource manager.
2. Select **District > Reports > Resource Reports > Upload Textbook Collection for Analysis**.
3. On the page that opens, read the explanation for the upload.
4. Type your contact information.
5. Click **Upload**. A Job Summary is created.

Importance

The textbook collection analysis helps you ensure you are purchasing the appropriate content. It also gives you the opportunity to exchange surplus textbooks, teacher's editions, and unused workbooks for cash or credit.

Resource Manager

'Open Orders by Displayable Name/Title' Report

Feature Description

The "Open Orders by Displayable Name/Title" report lets your resource district warehouse determine the total demand for each resource.

Feature Information

To run the report:

1. Log in to the District Warehouse.
2. Select **Reports > Resource Reports > Open Orders by Title**.
3. By default, all resources are selected. To select the type of resources to appear in your report, click **+Update**.
4. Make changes as needed, and then click **OK**.
Note: When textbook resources are selected, a **Select & sort by** drop-down appears with multiple options.
5. Use the **Select & sort by** drop-down to identify what you want to appear on the report.
6. Make your selections accordingly, and then click **Run Report**. Job Manager appears.
7. Click **Refresh List** to update the status of the report.
8. When the status changes to Complete, click **View**.

Importance

Use the "Open Orders by Displayable Name/Title" report to quickly see a list of outstanding orders that you can use to fulfill orders and identify any shortages.

Resource Manager

Textbook Statistics Report

Feature Description

The Textbook Statistics report lets you look at the current statistics of your textbooks, circulations, fines, and patrons.

Feature Information

To run the report:

1. Select **Reports > Resource Reports > Textbook Statistics**. Overall statistics on circulations, materials, unpaid fines, and patrons appear at the top of the page.
2. To see circulation statistics based on a specific time period, use the options in the Statistics Snapshots... section.
Note: If you run **View current statistics**, you will see circulation information for today, this month, and this year.

Importance

The Textbook Statistics report gives you a quick snapshot of the number of circulations, titles and copies, patrons, and unpaid fines associated with your textbook collection.

Resource Manager

Order Enhancements

Feature Description

A few enhancements to the ordering process are now available for resource catalogers:

- In Global Update, you can update items based on the purchase order (PO) number. Previously, this could cause unexpected results if you had multiple resources on order using the same purchase order number. A new message now appears to explain the effect of the update.
- When changing the PO number on an item associated with an open order, you can now choose between changing the purchase number for the current item only or all items associated with the order.
- You can now add more items to the catalog at a time.

Feature Information

Globally update items based on a PO number

When globally updating items based on the purchase order, the following message appears, explaining the effect of the update: *This process cannot be reversed. Every item with purchase order number "x" will be updated regardless of whether it is part of an open or closed order. If you reuse purchase order numbers, this could affect items from multiple orders. Are you sure you want to proceed?*

Update a PO number for an individual item

When updating the PO for an item associated with an open order, a message gives you the choice of updating "All items in the order" or "This item only."

Add more items to the catalog at a time

Previously, you could add 999 items to the catalog at a time. You can now add up to 99,999 at a time.

Importance

Enhancements to ordering make the process easier and more efficient for resource catalogers.